

ANNUAL GENERAL MEETING MINUTES

Minutes of the 108th AGM of the Institution of Professional Engineers New Zealand Inc., trading as Engineering New Zealand Te Ao Rangahau

Friday 1 April 2022, 9.00am – 10.00am
Held online via Zoom

Chief Executive Richard Templer opened the meeting with a karakia.

President Rosalind Archer began the Annual General Meeting, welcoming everyone and confirming the agenda and procedures.

Rosalind spoke about the adapting we have all had to do over the last two years. Noting that one of the side effects of the pandemic is we now have the ability to work from anywhere, as she chaired the meeting from Queensland.

APOLOGIES

Apologies were received from Board member Sheila Karimi.

IN MEMORIAM

The President acknowledged members who had passed away since the last AGM. The meeting observed a moment's silence for:

Alan Thorpe	Fergus Blackwell Foster	John Patrick Forbes Robinson
Anthony Bruce Harland	Frederick Hesketh Hughes	John Wesley Henwood
Bernard Weinstein	Glen Ian Morrison	Malcolm Douglass
Brian James Main	Gordon Ernest Mills	Mary Davidson Earle
Bryan William John Pannett	Grant Alan Loney	Michael Crawford Cox
Derek Ernest Jones	HRH Prince Philip Duke of Edinburgh	Michael Sheffield
Douglas William Pankhurst	Ian Alexander Thain	Michael Thomas O'Brien
Dr Peter Kirkwood	Izak Andries Delpoort van Blerk	Neil Robert Gillon
Endel Lust	James Chalmers Grant Watt	Peter Charles Spearman
Eric Timothy Smith	Johannes Petrus Meintjes	Peter Ernest Bartlett
Ernest Bertram Lapish		Peter James Adams

Peter James Edward Baldwin
Prof Michael John Pender
Rambod Amigh

Richard Anthony Phillips
Richmond Beetham
Robert Ian McGowan

Robert William Thomson
William Bruce Gibson
Robert Peacocke

CONFIRMATION OF MINUTES OF THE 107TH ANNUAL GENERAL MEETING

The President tabled the draft minutes of the 107th Annual General Meeting held in Wellington on 26 March 2021 and put the motion for approval to the floor.

Andrew Hunt asked two questions. The first was why the minutes did not explain the financial write offs fully.

Richard advised that the write off was to do with a change in the international accounting practises requirements where the development of software systems can no longer be a capital expense but now have to be noted as an accounting expense. This is explained in the annual report.

The second question was what had been done since the last AGM to increase the visibility of EPAC. Richard responded that the Terms of Reference are now more visible on the Engineering New Zealand website, and EPAC is currently working on a large Black Room project which is coming to a close. When this work is finished it will be shared with members for their feedback.

Motion That the minutes of the 107th Annual General Meeting held in Wellington on Friday 26 March 2021, and circulated to those present today, be taken as a true and accurate record of the meeting.

Rosalind Archer | Tim Fisher | carried

APPROVAL OF 2021/22 ANNUAL REPORT AND STATEMENT OF ACCOUNTS

Annual Report

The President tabled the Annual Report and spoke about the year that had been and of the impact Covid has had on the profession, including difficulties getting workers over the border. New Zealand is slowly starting to return to business as usual. Engineering New Zealand provided guidance and resources to engineers working at different levels, along with position statements on vaccinations as part of the defence against Covid-19.

Rosalind also spoke about developments over the course of the year on occupational regulation, which culminated in MBIE announcing decisions in March that will change the way engineers are regulated. Engineering New Zealand Te Ao Rangahau broadly supports these decisions and believes they will lead to better outcomes for the public.

Motion That the 2020– 21 Annual Report, which was electronically distributed to Members on 18 March and also linked in the email you received this morning, be approved.

Rosalind Archer | Tim Fisher | carried

The Chief Executive then spoke of the year ahead, and where the organisation will be focusing its energy. The strategic priorities include preparing for the new regulatory framework, and continuing the work to improve the current CPEng system, which will still be around for the next 6-8 years. Other priorities include

the journey to embed te ao Māori in all aspects of our work, both internally and externally, and continuing our success in supporting engineers to respond to the climate crisis. Our new programme, Engineering Climate Action was launched in late 2021 and delivers resources to inform and guide members to make a difference in their work.

The Diversity Agenda continues to be a priority. The first accord summit was held in May at Parliament and hosted by Minister Tinetti. The Wonder Project is expanding, adding new schools who are keen to participate in the Rocket Challenge. Including te reo resources for kura kaupapa schools and Māori immersion classes.

Financial Report

The President tabled the financial report. The financial statements were audited by Grant Thornton and a clean unqualified opinion was issued.

Motion That the 2020/21 full financial statements, available on the Engineering New Zealand website from 18 March 2022, be approved.

Rosalind Archer | Tim Fisher | carried

APPOINTMENT OF AUDITOR

The President tabled the recommendation from the Audit, Risk and Finance Committee that Grant Thornton be appointed as auditor and put the motion for approval to the floor. There was no discussion.

Motion That on the recommendation of the Audit, Risk and Finance Committee, Grant Thornton is appointed as auditor at a fee to be approved by the Board.

Rosalind Archer | Tim Fisher | carried

NEW APPOINTMENTS TO THE BOARD

The President declared the results of the 2021/2022 elections:

President	Tim Fisher	One-year term
Deputy President	Glen Cornelius	One-year term
Vice President	Jan Evans-Freeman	One-year term
Board Members	Ann Williams	Three-year term
	Hamish McKenzie	Three-year term

This year's election was held using the STV voting system for the first time.

The President thanked and acknowledged outgoing board member Bryan Leyland, and outgoing immediate past president Colin Crampton.

VOTE OF THANKS

The President moved to formally thank all members who have served on committees or as representatives of Engineering New Zealand Te Ao Rangahau over the past year.

Motion That all those members who have served on committees or as representatives of Engineering New Zealand during the past year be formally acknowledged and thanked.

Rosalind Archer | Tim Fisher | carried

GENERAL BUSINESS

The President invited general business from the floor. There were no matters raised.

Senior Office Holders' handover

Outgoing President Rosalind Archer formally handed over the presidency to Tim Fisher.

Tim thanked Rosalind for her work over the past year and briefly introduced himself. Tim has been involved with Engineering New Zealand Te Ao Rangahau for the last 10 years including five as a Board member. He stood for the presidency because he believes in the way the profession is heading, and the path currently being walked by Engineering New Zealand.

Tim acknowledged Rosalind for all of her work while in the position. Members attending online also sent their acknowledgments.

The meeting closed at 9.40am with a karakia.

Rosalind Archer



President

27 April 2022

Date