



MENTOR :: ME

MENTORING AGREEMENT

If you're willing to enter into the mentoring relationship, sign this agreement at your first meeting to confirm your commitment. If you prefer to take time to ensure you make a considered decision, you can sign the agreement at the second meeting.

For the duration of the mentoring relationship:

- ✓ We respect the time commitment involved
- ✓ We will adhere to the Engineering New Zealand **Mentoring Code of Conduct**
- ✓ We agree to meet
- ✓ We will keep our discussions confidential (agree on what you can and can't share and with whom)
- ✓ We will follow through on agreed actions
- ✓ We will be open to giving and receiving feedback
- ✓ We will review this agreement every three months and we can choose to end the relationship at any time
- ✓ We each take responsibility for our own learning and development and the success of this relationship
- ✓ We have also agreed (list any additional items):

Before signing below, you must also read the **Mentoring Code of Conduct**. Signing this agreement means that you also agree to that Code of Conduct.

Mentee

Name _____

Signature _____

Date _____

Mentor

Name _____

Signature _____

Date _____

Please return a copy of this signed agreement to mentorme@engineeringnz.org